

**TENTATIVE AGENDA  
KNOX CITY COUNCIL  
TUESDAY, NOVEMBER 14, 2017 AT KNOX CITY HALL  
6:45 P.M. CLAIMS AVAILABLE FOR COUNCIL  
7:00 P.M. MEETING BEGINS**

- 1. CALL TO ORDER**
- 2. AMENDMENT TO AGENDA**
- 3. APPROVAL OF MINUTES FROM PUBLIC HEARING ON  
10/24/17 RE: CDBG PLANNING GRANT**
- 4. APPROVAL OF MINUTES 10/24/17 COUNCIL MEETING**
- 5. FUNDING FOR NEW BUILDING & CODE COMPLIANCE  
VEHICLE**
- 6. 2018 CITY HOLIDAY SCHEDULE**
- 7. 2018 CITY COUNCIL MEETING SCHEDULE**
- 8. 2018 BOARD OF WORKS MEETING SCHEDULE**
- 9. SCEDF – RON GIFFORD**
- 10. CLERK-TREASURER’S REPORT**
- 11. MAYOR’S REPORT**
- 12. COUNCIL ITEMS**
- 13. CITIZEN’S COMMENTS**
- 14. SIGNING OF VOUCHERS**
- 15. ADJOURNMENT**

PUBLIC HEARING – CDBG PLANNING GRANT

The Common Council of the City of Knox met for a public hearing for a CDBG Planning Grant for a Five Year Plan for the Knox Park system at 6:00 PM CST on Tuesday, October 24, 2017 at Knox City Hall with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston and Councilmembers, Bertha Blue, Don Kring, Jeff Berg and Ron Parker. Councilmember, Tim Manns and City Attorney Leslie Baker were absent.

Mayor Dennis Estok opened the meeting and explained that the five year plan for the park has expired. The purpose of the public hearing was to apply for a grant to update the plan and thus become eligible for other grants.

There were no comments from the citizens. The Mayor closed the public meeting.

RE: RESOLUTION #958 – AUTHORIZING PLANNING GRANT APPLICATION

Jeff Berg made a motion, seconded by Bertha Blue to approve Resolution #958 by title only. Motion passed with Four (4) ayes and No (0) nays.

RESOLUTION #958  
RESOLUTION OF THE CITY OF KNOX, INDIANA  
AUTHORIZING THE SUBMITTAL OF THE CDBG PLANNING GRANT APPLICATION  
TO THE INDIANA OFFICE OF COMMUNITY AND RURAL AFFAIRS  
AND ADDRESSING RELATED MATTERS

WHEREAS, the Council of the City of Knox, Indiana recognizes the need to stimulate growth and to maintain a sound economy within its corporate limits: and

WHEREAS, the Housing and Community Development Act of 1974, as amended, authorizes the Indiana office of Community and Rural Affairs to provide grants to local units of government to meet the housing and community development needs of low and moderate income persons and/or the elimination of blight: and

WHEREAS, the City of Knox, Indiana has conducted or will conduct public hearings prior to the submission of an application to the Indiana Office of Community and Rural Affairs, said public hearings to assess the housing, public facilities and economic needs of its low and moderate income residents:

NOW, THEREFORE BE IT RESOLVED by the Council of Knox, Indiana that:

1. The Mayor is authorized to prepare and submit an application for grant funding to address the development of a park plan and to execute and administer a resultant grant including requisite general administration and project management, contracts and agreements pursuant to regulations of the Indiana Office of Community and Rural Affairs and the United States Department of Housing and Urban Development.
2. The City of Knox, Indiana hereby commits the requisite local funds in the amount of two thousand dollars (\$2,000) in the form of cash from the city's CREDIT Fund as matching funds for said program, such commitment to contingent upon receipt of CDBG funding from the Indiana Office of Community and Rural Affairs.

Adopted by the City Council of the City of Knox, Indiana this 24<sup>th</sup> day of October, 2017, at 6:00 PM.

Signature: \_\_\_\_\_  
Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer

A short general discussion took place among the Council and Ed Buswell from KIRPC concerning the timeline for the application and what kind of things they would like included in the five year plan. Final approval would be in April of 2018.

Upon proper motion and second the meeting was adjourned.

\_\_\_\_\_  
Dennis Estok, Mayor

Attest: \_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer

The Common Council of the City of Knox met in regular session October 24, 2017 in the Knox City Hall at 7:00 PM CST with the following members present: Mayor, Dennis Estok; Clerk-Treasurer, Jeff Houston; Councilmembers, Ron Parker, Bertha Blue, Don Kring, Jeff Berg and City Attorney, Leslie Baker. Councilmember, Tim Manns was absent.

There were no amendments to the agenda.

RE: APPROVAL OF MINUTES

Minutes of the previous meeting were mailed to the Councilmembers prior to the meeting for their review. Jeff Berg made a motion, seconded by Don Kring to approve the minutes as presented. Motion passed with Four (4) ayes and No (0) nays.

✓ RE: DOWNTOWN STREETLIGHTS REPLACEMENT

Mayor Estok said he has been working with Herman and Goetz to investigate what could be done to brighten up the downtown area at night. The least expensive option is to replace the present bulbs with LED lights. That would cost about \$400.00 to \$500.00 per light. He would like to begin with 10 lights on Washington Street.

The City cannot buy extensions to the poles or buy new poles without having to replace all of the wiring, which would be very expensive. The Mayor said he wished the poles had receptacles on them for Christmas decorations.

Councilmember Jeff Berg said it would be nice to have a light at the parking lot for the Community Center.

Jeff Berg made a motion, seconded by Bertha Blue to approve the purchase of ten lights. Motion passed with Four (4) ayes and No (0) nays.

✓ RE: SCEDF – RON GIFFORD

Ron Gifford from SCEDF was not present due to a family conflict so he will present a report at the next council meeting.

✓ RE: CLERK-TREASURER'S REPORT

Clerk-Treasurer, Jeff Houston said he received word from the budget division of the DLGF that the estimated distribution for EDIT money to the City would be considerably less for 2018. The City is projected to get about \$34,908.00 less (or \$2,909.00 less per month). He emphasized that this was only an estimate, but that he is having Umbaugh look into why it would be so much less.

The State notified the City that they can no longer do City payroll twice a month. This is due to there being too few or too many days in each pay period. The City will now pay bi-weekly or every other Friday. The Clerk-Treasurer said he had talked to many of the City employees who all said they were happy with the change due to having more consistency in the amount of their checks.

The Clerk-Treasurer attended the state fall meeting of the Indiana League of Municipal Clerks and Treasurers in Middlebury.

The State Board of Accounts was there as well as the DLGF. Some of the things that were discussed is what the State will be looking for in future audits and corrective action plan for problems that are found. These classes dealt with obligations of the City with the Americans with Disabilities Act and Civil Rights Acts.

October is Fire Prevention Month and November 5<sup>th</sup> ends Daylight Savings Time when people are encouraged to check their smoke detectors.

✓ RE: MAYOR'S REPORT

Mayor Estok said the Park Department will hand out candy during trick or treat hours from the performance stage.

The vehicle used by the Director of Building and Code Compliance is not drivable. It would need another \$1,600.00 in repairs. The Mayor doesn't think it is worth putting more money into it since it is a 2009 used police vehicle. He wants to purchase a new vehicle, possibly another Tahoe 4 x 4.

He is going to see where the City would pull the money from and bring it back before the next council meeting.

Mayor Estok said we do not have an Animal Control Officer. He wants to sign a contract with the Humane Society to handle those duties. We may still have to hire someone to trap. The Mayor has a meeting set up with the Humane Society as well as one with the Neuter Scooter. When he gets a contract he will present it to the Council.

✓ RE: COUNCIL ITEMS

Councilman, Bertha Blue asked if an ordinance was found regulating parking on sidewalks.

The Mayor said we do not have an ordinance. The Clerk-Treasurer said that the State does have a statute regulating parking on sidewalks and near railroad tracks and the width on vehicles parked on streets. The City would want to write their own ordinance because if the ordinance officer were to use the State statute, the fines would be very high.

✓ RE: VOUCHERS AND ALLOWANCES

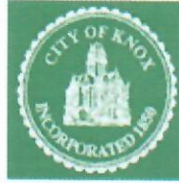
The following properly filed vouchers (see Voucher Docket, Voucher #24584 - #24637 inclusive) were presented and approved.

There being no further business to come before the Council at this time the meeting upon motion was duly adjourned.

\_\_\_\_\_  
Dennis Estok, Mayor

Attest:

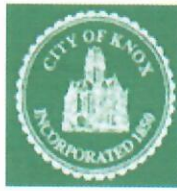
\_\_\_\_\_  
Jeffery J. Houston, Clerk-Treasurer



## 2018 HOLIDAY SCHEDULE

<b>JANUARY</b>	1st	MONDAY - NEW YEAR'S DAY 2018
	15th	MONDAY - MARTIN LUTHER KING, JR. DAY
<b>FEBRUARY</b>	19th	MONDAY - PRESIDENT'S DAY
<b>MARCH</b>	30th	FRIDAY - GOOD FRIDAY
<b>APRIL</b>	NONE	
<b>MAY</b>	8th	TUESDAY - ELECTION DAY
	28th	MONDAY - MEMORIAL DAY
<b>JUNE</b>	NONE	
<b>JULY</b>	4th	WEDNESDAY - INDEPENDENCE DAY Observed
<b>AUGUST</b>	NONE	
<b>SEPTEMBER</b>	3rd	MONDAY - LABOR DAY
<b>OCTOBER</b>	8th	MONDAY - COLUMBUS DAY
<b>NOVEMBER</b>	6th	TUESDAY - ELECTION DAY
	12th	MONDAY - VETERAN'S DAY (NOVEMBER 11 <sup>TH</sup> IS A SUNDAY)
	22nd	THURSDAY - THANKSGIVING DAY
	23rd	FRIDAY - DAY AFTER THANKSGIVING
<b>DECEMBER</b>	24th	MONDAY - CHRISTMAS EVE
	25th	TUESDAY - CHRISTMAS DAY
<b>JANUARY</b>	1st	TUESDAY - <b>NEW YEARS DAY 2019</b> Observed
<b>**OCT. 31st 2018</b>		WEDNESDAY - <b>TRICK OR TREAT</b> HRS. 5:30-7:00 P.M.

Council Approved: \_\_\_\_\_ 2017



**2018 CITY COUNCIL MEETINGS  
PLACE: KNOX CITY HALL  
TIME: 6:45 P.M. CLAIMS AVAILABLE FOR COUNCIL  
7:00 P.M. MEETING BEGINS**

**\*\*Regular meetings held: 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month\*\***

**TUESDAY– JANUARY 9  
TUESDAY– JANUARY 23**

**TUESDAY – FEBRUARY 13  
TUESDAY - FEBRUARY 27**

**TUESDAY - MARCH 13  
TUESDAY - MARCH 27**

**TUESDAY – APRIL 10  
TUESDAY – APRIL 24**

**TUESDAY - MAY 8 (ELECTION DAY, CITY HALL CLOSED)  
Meeting will be held on Wednesday, May 9<sup>th</sup>)  
TUESDAY – MAY 22**

**TUESDAY – JUNE 12  
TUESDAY – JUNE 26**

**TUESDAY – JULY 10  
TUESDAY – JULY 24**

**TUESDAY – AUGUST 14  
TUESDAY – AUGUST 28**

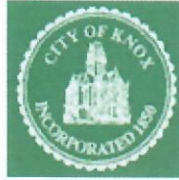
**TUESDAY –SEPTEMBER 11  
TUESDAY– SEPTEMBER 25**

**TUESDAY – OCTOBER 9  
TUESDAY – OCTOBER 23**

**TUESDAY – NOVEMBER 13  
TUESDAY – NOVEMBER 27**

**TUESDAY - DECEMBER 11  
TUESDAY – DECEMBER 25  
(Monday 12/24 and Tuesday 12/25 Christmas holiday. Council  
meeting will be held on Wednesday, December 26th.)**

**Council Approved: \_\_\_\_\_ 2017**



**2018 BOARD OF WORKS MEETINGS  
PLACE: KNOX CITY HALL  
TIME: 9:30 A.M.**

**\*\*Regular meetings held: 4<sup>th</sup> Wednesday of each month\*\***

**WEDNESDAY – JANUARY 24**

**WEDNESDAY – FEBRUARY 28**

**WEDNESDAY – MARCH 28**

**WEDNESDAY – APRIL 25**

**WEDNESDAY – MAY 23**

**WEDNESDAY – JUNE 27**

**WEDNESDAY – JULY 25**

**WEDNESDAY – AUGUST 22**

**WEDNESDAY – SEPTEMBER 26**

**WEDNESDAY – OCTOBER 24**

**WEDNESDAY – NOVEMBER 28**

**WEDNESDAY – DECEMBER 26**

**Council Approved: \_\_\_\_\_ 2017**