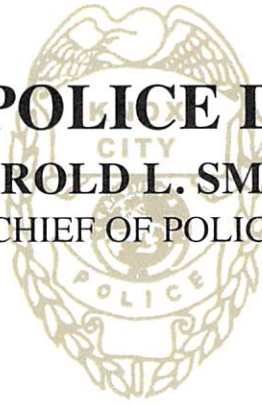


KNOX CITY POLICE DEPARTMENT

HAROLD L. SMITH

CHIEF OF POLICE



101 W. Washington Street
Knox, Indiana 46534

Email knoxpolice@cityofknox.net

Telephone (574) 772-4122

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Parents/ Guardians,

Elementary School Parents/Guardians that pick up students:

We would like to take this time to highlight some changes that are being implemented. When picking up students at the end of the day from the elementary school, we ask that you no longer line up along Culver Road. Culver Road is marked with "No Parking" signs. The Knox Police Department will be issuing citations (tickets) to anyone who parks or is stationary along the roadway. This is due to the hazards that it brings and interference with the flow of traffic. The gate will open at 2:20 PM, therefore there is no need to show up any earlier.

Middle School Parents/Guardians that pick up and/or drop off students:

As many of you have experienced it can be difficult to pull into the school and pick up your student. We would like you all to know that the Knox Community School Administration is working on designing and creating a better and safer ultimatum when it comes to student and traffic flow.

In the meantime, we ask that you refer to the attached document and see an overview on what will be expected when you drop off or pick up your student. Bower Street can no longer be blocked by vehicles. This not only can cause issues if there was an emergency, but it also prevents the buses from entering the school. We ask that when you pull into the "drop off/ pick up zone" that you pull forward as far as possible to allow for the maximum number of vehicles to enter and not block Bower Street. If you find yourself still in the roadway and not able to pull into the parking area, you can pull into the parking lot (SCILL center parking) across from the school and walk your student across the road. When leaving the "zone" please, if at all possible, do not travel back south on Bower Street. This also will help with eliminating some of the traffic.

Note: The yellow highlighted areas are where students are to be dropped off. If you are utilizing the parking lot, please walk your child across the road. The green highlighted areas are where traffic flow is expected.

North bound traffic on Main street across from the Middle School only allows for "Residential Parking Only". Those that are found parking on the East side of Main Street will also be issued a citation (ticket).

All questions and concerns can be directed to the Knox Police Department. We all appreciate your understanding.

A handwritten signature in black ink that reads "Harold L. Smith".

Harold L. Smith, Chief
Knox Police Department